



Mainz Biomed is an international, innovative, and emerging biotechnology company. It specializes in the development of in vitro diagnostics in the field of cancer prevention and targets laboratories, physicians, companies, and patients with its portfolio.

To support our team, we are looking for a

## **Technical Writer (m/w/\*)**

as a fulltime employee (40h/week), located at our headquarter in Mainz, Germany.

### **Your responsibilities:**

- Write, format, edit, review, and proof procedural and technical documents, including genomic lab protocols and reports, SOPs, test plans, and customer-facing documentation, all in the IVD space
- Prepare tables and diagrams to record and visualize data from studies
- Develop and align workflow diagrams for development processes including the development, verification, validation, clinical trials, registration and commercialization of complex diagnostic products
- Assist in planning, scheduling, and tracking documentation work to meet product release dates and client deliverables.
- Route documents for review, approval, or revision in an EDMS
- Interact with all levels of the organization to create, update and release documentation

### **Your profile:**

- Bachelor's Degree in a technical field
- Three years of experience as a Technical Writer in Pharma or Diagnostics; experience in writing for IVD products is a plus
- Experience in creating documentation for audiences with different levels of technical skill
- Excellent writing, editing, and communication skills in both German and English
- Ability to read scientific documentation in the field of PCR-based IVD products
- Experience in presenting technical information in a live setting, such as classroom training, presentations, or video conference
- Excellent communication and listening skills, ability to work in a team and personal integrity
- Good technical and IT skills
- Excellent German and very good English language skills, both written and spoken

### **We offer:**

- A wide range of activities
- Attractive compensation including stock options
- Flexible working hours
- Flat hierarchical structures
- The chance to contribute to an innovative and highly motivated team
- 30 days of vacation per year

Are you interested? Then please send your application documents, your salary requirements, and your earliest possible starting date by e-mail to [jobs@mainzbiomed.com](mailto:jobs@mainzbiomed.com). Your contact person, Dr. Christian von Törne, will be happy to answer your questions in advance via this e-mail address or by phone at +49 (0)6131/55428-60.